

Dear Parent or Guardian,

This letter is to remind you of Christ the King School's policy on medication taken during school hours.

Missouri State Law states that **all school personnel**, including the school nurse, **are NOT authorized to practice medicine by administering medicine, giving treatment, or making a diagnosis. This includes administration of Tylenol, cough medicine, cough drops, and other non-prescribed medication.**

PLEASE NOTE: Your physician may choose to write an order (see the card included in this packet) to cover the use of a specific list of medications such as Tylenol, Ibuprofen, cough or allergy medication, etc., as the need arises throughout the school year. Without this card on file for the current year, we are unable to administer non-prescription medication to your child, and you will need to come to school when the need arises.

In certain circumstances where prescription medication is necessary, in order that a student remain in school, the family physician needs to send a written order to the school personnel who are to administer the medication or treatment. The exception would be if the medication is sent to school in the original bottle, exhibiting a current prescription with the child's name and dosage. **A prescription bottle may serve in lieu of a written order from the physician when a signed note accompanies it from a parent.**

Should you have any questions regarding this medication policy, feel free to contact the school.

Thank you for your cooperation.

Sincerely,



Jennifer Scanlon Smith
Principal